



Dog License Change and Transfer Report

Town Clerk's Office
8635 Clinton Street
New Hartford, New York 13413

Instructions:

The owner of record must complete and mail this document (Dog License Change and Transfer Report) to the Town Clerk's Office within ten (10) days of the occurrence of any of the following:

- Deceased Dog. Indicate that dog is deceased and enter date of loss.
- Loss of Dog. Indicate if dog is lost or stolen and enter date of loss.
- Change of Address of the Owner of Record. Please provide Owner's new address. And telephone number.
- Transfer of Ownership. Provide new owner's name, address, and telephone number; and give new Owner the steel license tag and paper license. The new Owner is required to immediately present the paper license and re-license the dog in his or her own name.

Indicate the type of License Change below:

Dog is Deceased. Date of Loss: _____

Dog is Lost or Stolen. Date of Loss: _____

Owner Change of Address: Old Address: _____

Old City, State, Zip: _

New Street Address: _____

City, State, Zip: _____

New Phone Number: _____

Transfer of Ownership: New Owner's Name: _____

New Street Address: _____

City, State, Zip: _____

New Phone Number: _____

Enter Dog License Tag Number (if known):

Current Owner's Signature

Date